

**LOCAL DEVELOPMENT FRAMEWORK WORKING GROUP held at
COUNCIL OFFICES LONDON ROAD SAFFRON WALDEN at 10.00 am
on 13 JANUARY 2010**

Present: - Councillor A J Ketteridge - Chairman.
Councillors C A Cant, J F Cheetham and H S Rolfe.

Also present: Councillor C Dean and A Dean (for the start of the meeting).

Officers in attendance: - R Auty (Head of Community Engagement) M Cox
(Democratic Services Officer), M Jones (Principal Planning
Officer) and S Nicholas (Senior Planning Officer).

LDF31 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies for absence were received from Councillors E J Godwin and J I Loughlin.

LDF32 MINUTES

The Minutes of the meeting held on 5 January 2010 were approved as a correct record and signed by the Chairman.

LDF33 BUSINESS ARISING

i) Minute LDF22 (i) – Workshop

Councillor A Dean questioned the accuracy of the content of this minute and read out a letter in response to the points made. He said he did not consider the email to be a breach of confidentiality as it was private correspondence. His concern had been about the delay in the preparation of the Transport Assessment and he had not been questioning the independence of the study. However, the meeting agreed that the circulation of an email to an outside body did put the correspondence in the public domain and was provocative given the content of the email and the intended recipients.

iii) Minute LDF 23 – Arrangements for the consultation on the Core Strategy

The meeting was informed that the Area Forum meetings were likely to be held on 2 and 4 March.

LDF34 CONSULATION LEAFLET

The group received an updated draft of the consultation leaflet. Members agreed further amendments to the text, layout and the inclusion of additional questions.

The document would be updated taking into account the comments and circulated to members of the working group for any final changes. The document would need to be finalised for printing by Friday 15 January.

The meeting ended at 11.20 amPage 1